

Our ref: SUC/SBM/MRP/VUM/CO/74184/2307238/3

## TO ALL KNOWN CREDITORS

When telephoning please ask for:  
Callum O'Brien

E-mail:  
Callum.O'Brien@duffandphelps.com

Direct Line:  
0161 827 9025

21 June 2017

Dear Sirs

### **Premier Children Services Limited (In Administration) ("the Company")** **Company Number: 08074070**

I write further to the appointment of Steven Muncaster and I as Joint Administrators to the Company on 23 November 2016.

The Joint Administrators' Progress Report for the period ending 22 May 2017 is now available to view and download at the following web address:

Web Address: <http://www.duffandphelps.com/ukrestructuring>

The report is under "UK Restructuring Cases" and information is held alphabetically on the name of the company.

The report is titled "The Joint Administrators' First Progress Report to Creditors"

To access this document you will need the following password "**PCS74184**"

This document will be available at the above website address for not less than 2 months after the end of these insolvency proceedings or the release of the last person to hold office as Administrator.

You may request a hard copy of the documents, in writing at the address below, or by contacting Callum O'Brien on the details above.

A copy will be sent within five business days of the receipt of your request to the address to which this letter is sent, unless in your request you notify the Joint Administrators of an alternative address. No fee will be charged for supplying the report.


Please note that all future documents issued by the Joint Administrators concerning this case will also be placed on the Duff & Phelps website.

The affairs, business and property of the Company are being managed by the Joint Administrators Stephen Clancy and Steven Muncaster who act as agents for the Company and without personal liability. They are both licensed by the Insolvency Practitioners Association

However, no prior notice of new documents being available to view and download will be provided to you. Typically, the website will include progress and final reports to creditors but will not include notices of intended dividend (if any).

You may request a hard copy of any of these documents: more details are on the attached notice. Should you have any queries please do not hesitate to contact Callum O'Brien of this office.

Yours faithfully



**Stephen Clancy**  
Joint Administrator

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UK Licensed Insolvency Practitioners acting as  
office holders act without personal liability, are  
bound by the Insolvency Code of Ethics and  
unless otherwise stated are authorised by the  
Insolvency Practitioners Association

**Premier Children Services Limited (In Administration)**

Company number: 08074070

High Court of Justice, Chancery Division, Manchester District Registry No. 3068 of 2016

**NOTIFICATION THAT ALL FUTURE DOCUMENTS WILL BE ON A WEBSITE**

The Joint Administrators will place all future documents (subject to the exceptions below) concerning this Administration on the following Duff & Phelps website:

**Website address:** <http://www.duffandphelps.com/ukrestructuring>

**Password:** PCS74184

The documents will be made available for viewing and downloading without further notice to any party. However this does not prevent the Joint Administrators' from notifying relevant parties of a document on the website where a response is required.

**Examples of Documents that will be placed on the website:**

- Progress Reports (within a month of every 6 months from appointment on an Administration and for Bankruptcy and Liquidations, within two months of every 12 months)
- Final Reports (on closure of a case)
- Proof of Debt
- Proposals
- Circulars to creditors and members or any class thereof
- Notices of Decision Procedures and invitation to partake eg meetings (physical and virtual), voting by correspondence. This can include decisions regarding remuneration and strategy.
- Notices of Deemed Consent

**The following documents will NOT be placed on the website:**

- Notice of intention to declare a dividend
- a document which is not delivered generally (eg a letter clarifying your claim)
- a document for which personal delivery is required

**Can I request a hard copy?**

Yes, you may at any time request a hard copy of any or all of the following—

- all documents currently available for viewing on the website, and /or
- all future documents which may be made available there

Contact Callum O'Brien of the Joint Administrators' office:

Office Address: Duff & Phelps Ltd., The Chancery, 58 Spring Gardens, Manchester, M2 1EW

Telephone: 0161 827 9000

Email address: [Callum.OBrien@duffandphelps.com](mailto:Callum.OBrien@duffandphelps.com)

A hard copy of the requested document/s will be delivered free of charge within five business days of receipt of your request and / or future documents will be delivered to you in line with delivery requirements under the insolvency legislation.

Signed: .....

  
**Stephen Clancy**  
Joint Administrator

Dated: .....